

Navigating Our Course (Status Checks) Handout



Measuring the progress of a school's strategies directly impacts the likelihood of reaching goals. It is important to assemble the CI Team regularly to assess the status and quality of implementation and, in turn, adjust daily work in response to this assessment to achieve the intended outcomes.

Purpose: Status Checks provide the space for the CI Team to reflect on the data and progress related to the Improvement Strategies noted in the SPP Roadmap across the three Inquiry Areas and develop next steps according to the analysis and needs.

Directions: As a CI Team, complete the following steps for each improvement strategy.

- **Step 1:** Review the Findings/Visualizations slides within the Status Check slide deck. These will need to be updated prior to each Status Check.
- **Step 2:** Reflect on the **Now, Next, Need** questions noted in the slide deck.
- **Step 3:** Fill in the appropriate cells for each Status Check. You may use the tables starting on page 2 of this handout or use the *Status Checks: Navigating Our Course Spreadsheet* to track and monitor progress.
 - Rate the overall status of the improvement strategy using one of the following:
 - i. **Strong** - on track
 - ii. **At Risk** - requires some refinement and/or support
 - iii. **Needs Immediate Attention** - requires immediate support
 - Identify specific **Lessons Learned (Now), Next Steps** and **Needs**

After each Status Check update the overall Status in the At A Glance table on page 2 of this handout. This table can be shared with staff, families, and other school partners to provide an update on the SPP Roadmap. This may also be used with district staff to show progress over time.

Glossary Terms

Status check - focused dialogue that takes place across the Status Checks where teams use data to understand the impact of the Improvement Strategies, monitor progress toward school goals, and make adjustments/decisions based on learnings and challenges.



Navigating Our Course At A Glance

Fill in the tables below with school Goals, Improvement Strategies, and Intended Outcomes. After each Status Check, copy and paste **Strong**, **At Risk**, or **Needs Immediate Attention** to the Status Check # Status column determined by the Status Check's activities on the following pages.

Student Success			
School Goal 1: School Goal: The number of students at grade level, according to i-Ready, will increase by 10% in both ELA and Math by June 2023. (ELA 24%--> 34%, Math 15% --> 25%)			
Improvement Strategies	Intended Outcomes	Status Check 1 Status	Status Check 2 Status
Implement professional development to inform teacher on how to utilize the i-Ready data with fidelity in their daily instruction.	See Goal	Strong	Update after Status Check 2
Ensure all students take all three diagnostics.			
Utilize i-Ready data during Professional Learning Community time to address student achievement gaps			

Adult Learning Culture			
School Goal 2: By the end of the 2023-2024 school year Cold Springs Middle School will increase by 10% in the areas of fairness and respect as measured by the staff climate survey.			
Improvement Strategies	Intended Outcomes	Status Check 1 Status	Status Check 2 Status
Implement Adult SEL into all professional development	See Goal	Needs Immediate Attention	Update after Status Check 2

Connectedness			
School Goal 3: By the end of the 2023-2024 school year Cold Springs Middle School will decrease chronic absenteeism by 10%.			
Improvement Strategies	Intended Outcomes	Status Check 1 Status	Status Check 2 Status



Utilize Business Intelligence Gateway data to determine which students/families identified as chronically absent.	See Goal	At Risk	Update after Status Check 2
Engagement Specialist will contact all families and students that are exhibiting chronic absenteeism.			

Status Check 1

Student Success		
School Goal 1: School Goal: The number of students at grade level, according to i-Ready, will increase by 10% in both ELA and Math by June 2023. (ELA 24%--> 34%, Math 15% --> 25%)		
Improvement Strategies	Intended Outcomes	Status Check 1 Status
Implement professional development to inform teacher on how to utilize the i-Ready data with fidelity in their daily instruction.	See Goal	Strong
Ensure all students take all three diagnostics.		
Utilize i-Ready data during Professional Learning Community time to address student achievement gaps		
Lessons Learned (Now)		
Strategy 1: Class time is utilized for all students to obtain the 30-49 minutes per week in ELA/Math classes. Strategy 2: Professional Development is more effective when delivered by staff members. Strategy 3: Diagnostics take a lot of instructional time from classes. Strategy 4: Providing access to the library for students encourages reading		
Next Steps:		
Strategy 1: Utilize a testing schedule to complete each diagnostic. Strategy 2: Goal-setting is necessary to encourage student buy-in to the diagnostic. Strategy 3: Data checks to encourage student and teacher accountability.		



Strategy 4:
Need:
Strategy 1: Create testing schedule that designates time for each of the diagnostics.
Strategy 2: Acknowledge students and staff to recognize academic progress.
Strategy 3: Begin utilizing testing lab or designated classroom to assist classroom teacher with completing the diagnostics.
Strategy 4:

Adult Learning Culture		
School Goal 2: By the end of the 2023-2024 school year Cold Springs Middle School will increase by 10% in the areas of fairness and respect as measured by the staff climate survey.		
Improvement Strategies	Intended Outcomes	Status Check 1 Status
Implement Adult SEL into all professional development	See Goal	Needs Immediate Attention
Lessons Learned (Now)		
Strategy 1: More data points are needed throughout the school year.		
Strategy 2: Not all teachers are willing to take the survey.		
Strategy 3: Lack of substitutes and staffing impact how the questions are answered.		
Strategy 4: Honesty is questionable and honest conversations need to happen.		
Next Steps:		
Strategy 1: Create our own school survey to obtain quarterly data.		
Strategy 2: Encourage more teachers to take the survey.		



Strategy 3: Offer more variety in adult SEL activities
Strategy 4:
Need:
Strategy 1: The opportunity to engage in honest conversations amongst administration and staff.
Strategy 2: Implement restorative practices amongst the staff.
Strategy 3:
Strategy 4:

Connectedness		
School Goal 3: By the end of the 2023-2024 school year Cold Springs Middle School will decrease chronic absenteeism by 10%. (30%-->20%)		
Improvement Strategies	Intended Outcomes	Status Check 1 Status
Utilize Business Intelligence Gateway data to determine which students/families identified as chronically absent.	See Goal	At Risk,
Engagement Specialist will contact all families and students that are exhibiting chronic absenteeism.		
Lessons Learned (Now)		
Strategy 1: Intervention Prevention Assistant (IPA) is key to communicating with families.		
Strategy 2: IPA is shared amongst two sites.		
Strategy 3: Active truancy officer has made connections with families.		
Strategy 4: Incentivize student attendance.		
Next Steps:		
Strategy 1: Advocate for full-time on-site IPA.		



Strategy 2: Implement incentives for positive attendance.

Strategy 3: DIAT referrals for families in need.

Strategy 4: Continue meeting with district attendance personnel bi-weekly.

Need:

Strategy 1: Hire an IPA specific to our site.

Strategy 2: Increase the number of home visits and the number of staff members willing to participate in the program.

Strategy 3: Positive phone calls home to parents.

Strategy 4:

Status Check 2

Student Success		
School Goal 1: <i>Copy/paste Goals the school identified in the SPP Roadmap or from the At A Glance table above.</i>		
Improvement Strategies	Intended Outcomes	Status Check 2 Status
<i>Copy/paste Improvement Strategies identified in the SPP Roadmap or from above. Add/delete rows as needed.</i>	<i>Copy/paste intended outcomes the school identified in the SPP Roadmap or from above.</i>	
Lessons Learned (Now)		
Strategy 1:		
Strategy 2:		



Strategy 3:
Strategy 4:
Next Steps:
Strategy 1:
Strategy 2:
Strategy 3:
Strategy 4:
Need:
Strategy 1:
Strategy 2:
Strategy 3:
Strategy 4:

Adult Learning Culture		
School Goal 2: <i>Copy/paste Goals the school identified in the SPP Roadmap or from the At A Glance table above.</i>		
Improvement Strategies	Intended Outcomes	Status Check 2 Status
<i>Copy/paste Improvement Strategies identified in the SPP Roadmap or from above. Add/delete rows as needed.</i>	<i>Copy/paste intended outcomes the school identified in the SPP Roadmap or from above.</i>	



Lessons Learned (Now)	
Strategy 1:	
Strategy 2:	
Strategy 3:	
Strategy 4:	
Next Steps:	
Strategy 1:	
Strategy 2:	
Strategy 3:	
Strategy 4:	
Need:	
Strategy 1:	
Strategy 2:	
Strategy 3:	
Strategy 4:	

Connectedness		
School Goal 3: <i>Copy/paste Goals the school identified in the SPP Roadmap or from the At A Glance table above.</i>		
Improvement Strategies	Intended Outcomes	Status Check 2 Status
<i>Copy/paste Improvement Strategies identified in the SPP Roadmap or from above. Add/delete rows as needed.</i>	<i>Copy/paste intended outcomes the school identified in the SPP Roadmap or from above.</i>	



Lessons Learned (Now)		
Strategy 1:		
Strategy 2:		
Strategy 3:		
Strategy 4:		
Next:		
Strategy 1:		
Strategy 2:		
Strategy 3:		
Strategy 4:		
Need:		
Strategy 1:		
Strategy 2:		
Strategy 3:		
Strategy 4:		